

Incident Report

Please use this form to record any incidents that occur during a baseball or softball activity.

Type of incident (for internal records)

- Near Miss Personal Injury Property failure/damage
 Fire Security Other: _____

Name of Club / Team Team Membership No.

Name of League if applicable

Format Baseball Softball

Date of incident Time

Location

Brief description of incident
Include activity e.g. warm up, drills, game; equipment involved

Injured person or property damage (if applicable)

Who suffered the injury / property damage? (for internal records)

- Player Coach Umpire / Official Employee Spectator Member of Public

Name Telephone No Date of birth

Email address

Address

Details of any injury/damage

Action taken e.g. First Aid treatment; First Aider; hazard removed; if injured person under 18, details of who contacted, when & how

Were any of the following contacted? Parent / Guardian Ambulance Police



In your view, what were the causes of the incident?

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For insurance purposes

Please note: You are not being asked to apportion blame but simply to record on a factual basis if someone has said another person was responsible for the injury/property damage.

Has negligence been alleged? **Yes / No** (delete as appropriate)

If 'yes', state by whom and in what circumstances

Please detail any implied or actual threat of legal action arising out of the incident

Witnesses (if any)

Name Telephone No.

Address Email address

Name Telephone No.

Address Email address

About you, the person filling in this record

Name Telephone No.

Address Role e.g. captain

Email

How to submit this record

Please go to www.baseballsoftballuk.com/insurance where you can fill in an online form to submit this information though the website. The record will then be sent to BaseballSoftballUK and a copy emailed to you, for reference.

DATA PROTECTION ACT: All information you provide on this form is treated by us as confidential and except to the extent required by law, we shall only use such information for the purposes of incident investigation and processing any claim. Information you provide may be forwarded to the insurer for these purposes.