



BSUK Governing Body Endorsement Requirements



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Section 1: overview of governing body endorsements for Tier 2 (Sportsperson) and Tier 5 (Temporary Worker) Creative and Sporting categories of the points-based system

This page provides a brief explanation of what endorsement requirements apply in respect of the Tier 2 (Sportsperson) and/or Tier 5 (Temporary Worker) Creative and Sporting categories of the points-based system.

The Tier 2 (Sportsperson) category is for elite sportspeople and coaches who are internationally established at the highest level and whose employment will make a significant contribution to the development of their sport at the highest level in the UK, and who will base themselves in the UK; and the post cannot be filled by a suitable settled worker.

The Tier 5 (Temporary Worker) Creative and Sporting category is for sportspeople (and their entourage where appropriate) and coaches (who must be suitably qualified to fulfil the role in question) who are internationally established at the highest level in their sport, and/or will make a significant contribution to the development of their sport in the UK; and the post cannot be filled by a suitable settled worker.

The application process explained: migrants applying to come to the UK under either of the sporting categories above need to be sponsored by an organisation that has a sponsor licence under Tier 2 (Sportsperson) or Tier 5 (Temporary Worker) Creative and Sporting.

If you wish to sponsor such migrants, you must have a sponsor licence. Before you apply to the Home Office for a licence you must be endorsed by the **approved governing body** for your sport. This endorsement confirms to the Home Office that the application for a licence is from a genuine sports club (or equivalent) that has a legitimate requirement to bring migrants to the UK as sportspeople. Once licensed, you can assign certificates of sponsorship to a sportsperson or coach with a job offer that allows them to apply for leave to enter or remain in the UK. Each individual must also have a personal endorsement from the **approved governing body** for their sport before you assign the certificate of sponsorship.

An **approved governing body** is one specified in [Appendix M](#) of the Immigration Rules. Such a governing body must be recognised by one of the home country sports councils such as Sport England, and will have been approved by the Home Office before being included in [Appendix M](#) of the Immigration Rules.

Approved governing bodies will work within the Home Office '[Code of practice for sports governing bodies](#)' and must comply with any immigration regulations, UK legislation and the principles of the points-based system as detailed on the [GOV.UK](#) website.

Length of endorsement

Governing body endorsements should be issued for a period appropriate to the period of approval for sponsorship or the tier under which the migrant's application is being made, that is:

Type of application	Tier	Length of endorsement
Sponsor	Tier 2 (Sportsperson) and/or Tier 5 (Temporary Worker) Creative and Sporting	4 years from date of issue
Migrant	Tier 2 (Sportsperson)	For an initial maximum period of 3 years, with a further extension of a maximum period of 3 years. If the contract is for fewer than 3 years, it will be issued for the length of the contract.
Sponsor	Tier 5 (Temporary Worker) Creative and Sporting	For the length of the contract or up to a maximum of 12 months, whichever is the shorter period.

Change of employment

If a migrant is intending to change employer, their new employer must request a new governing body endorsement. The endorsement can be issued for the length of the contract or to the maximum period permitted within the category, whichever is the shorter. The new employer must assign a new certificate of sponsorship to the migrant to allow them to apply to the Home Office for new leave to remain. Leave to remain must be granted before the migrant can start work with the new employer.

Supplementary Employment

Tier 2 and Tier 5 migrants are eligible to undertake supplementary employment under the Home Office supplementary employment regulations. The 'Supplementary employment' section of the [Tiers 2 and 5: guidance for sponsors](#) has more information on this.

Section 2: Requirements

This page explains BaseballSoftballUK (BSUK) requirements under the Tier 2 (Sportsperson) and Tier 5 (Temporary Worker) Creative and Sporting categories. The requirements are effective from 1 October 2019.

These requirements are applicable to England, Scotland, Wales and Northern Ireland.

Consultation

The following requirements have been agreed by the Home Office following consultation with BaseballSoftballUK (BSUK), who has consulted with the development agency for baseball and softball in the UK along with the British Baseball Federation (BBF) and British Softball Federation (BSF).

Review

The requirements will be reviewed annually. The next review will be in October 2020.

Length of season

The season for baseball and softball runs throughout the year.

Requirements

The table below shows the endorsement requirements for sponsors and migrants.

Category	Requirement	
Sponsor Tier 2 (Sportsperson) and or Tier 5 (Temporary Worker) Creative and Sporting	Governing body endorsements will only be accepted from: <ul style="list-style-type: none">• BSUK• British Baseball Federation (BBF)• British Softball Federation (BSF)	
Migrant Tier 5 (Temporary Worker) Creative and Sporting	Coach	Governing body endorsements for an individual will be issued if they meet the following criteria: <ul style="list-style-type: none">• BSUK must be provided with written details of the proposed role to be undertaken by the coach• BSUK must be provided with a cv and 2 references and such other supporting documentation as it may require to evidence the applicant's coaching experience and qualifications and enable it to judge the applicant's suitability for the role in question• previous experience must be at club or high school head coach level or above• applicants will hold National Coaching qualifications at Level 3 or above or equivalent to level 3, BSUK will carry out an assessment to determine this

Category	Requirement	
Tier 2 (Sportsperson)	Coach	<ul style="list-style-type: none"> • applicants from countries where coaching qualifications are not available will be assessed by BSUK • arrangements judged suitable by BSUK must be in place for a disclosure and barring (DBS) check and other welfare checks of the applicant's suitability where relevant • arrangements judged suitable by BSUK must be in place to ensure the applicant will receive training equivalent to that at BSUK Level 3 in Safeguarding Children and Vulnerable Adults before commencing any work with children or vulnerable adults • confirmation must be given by the sponsoring employer that the wider requirements of UK law will be met in connection with the employment of the migrant <p>Suspensions</p> <ul style="list-style-type: none"> • In order to obtain the governing body endorsement, the individual must not be subject to a provisional suspension or any unexpired period of ineligibility from playing and/or coaching activities in any jurisdiction as a result of being charged with or found guilty of a corruption offence and/or a doping offence and/or another misconduct offence. <p>Governing body endorsements for an individual will be issued if they meet the following criteria:</p>

Category	Requirement	
		<ul style="list-style-type: none"> • applicants must hold a coaching qualification at, or equivalent to BSUK level 3, BSUK will carry out an assessment to determine this • applicants from countries where coaching qualifications are not available will be assessed by BSUK • BSUK must be provided with written details of the terms and conditions of employment of the proposed post and evidence that such terms are comparable to those a UK applicant would be offered for the same or a similar post • BSUK must be provided with details of the efforts made to fill the post from within the EEA • BSUK must be provided with a cv and 2 references and such other supporting documentation as it may require to evidence requirements as above • applicants should have a minimum of 3 years technical coaching experience at World Level and provide evidence of delivering finalists at World Level (Senior) and have coached within the last 2 years arrangements judged suitable by BSUK must be in place for a disclosure and barring (DBS) check and other welfare checks of the applicant's suitability where relevant • arrangements judged suitable by BSUK must be in place to ensure the applicant will receive training equivalent to that at BSUK Level 3 in Safeguarding Children and Vulnerable Adults before commencing work with children or vulnerable adults

Category	Requirement	
		<ul style="list-style-type: none"> confirmation must be given by the sponsor that the wider requirements of UK law will be met in connection with the employment of the migrant <p>Suspensions</p> <ul style="list-style-type: none"> In order to obtain the governing body endorsement, the individual must not be subject to a provisional suspension or any unexpired period of ineligibility from playing and/or coaching activities in any jurisdiction as a result of being charged with or found guilty of a corruption offence and/or a doping offence and/or another misconduct offence.

Further information

This information is available on the BaseballSoftballUK website at www.baseballsoftballuk.com

For any queries relating to the requirements or the endorsement process please contact:

John Boyd
 CEO
 BaseballSoftballUK
 Marathon House
 190 Great Dover Street
 London SE1 4YB

Telephone: +44 (0) 20 7453 7055

Email: john.boyd@bsuk.com

Information on visas and immigration is available on the GOV.UK website.

Dispute handling procedures

Any challenge to a decision of BSUK under this policy must be made under BSUK's points based immigration system appeal policy, attached as [Appendix E](#). No other challenge to any decision will be entertained.

Section 3: Process for applying for an endorsement

How to apply for governing body endorsements for Tier 2 (Sportsperson) and Tier 5 (Temporary Worker) Creative and Sporting sponsor applications

Member/Partner Organisations eligible for Tier 2 (Sportsperson) sponsor licence governing body endorsement should use the Application Form: [Appendix A](#).

Member / Partner Organisations eligible for Tier 5 (Temporary Worker) Creative and Sporting sponsor licence governing body endorsement should use the Application Form: [Appendix B](#).

All potential sponsors should note that the purpose of an endorsement for a prospective sponsor is to confirm to the Home Office officials processing sponsor applications that the application is from a bona fide sports club or equivalent that has a legitimate requirement to bring migrants to the UK as sportspeople. The Home Office has additional criteria for sponsors that must be met for a Member / Partner Organisation to be granted a sponsor licence. It is not BSUK who will grant a sponsor licence.

There is an administration fee of £50 for each governing body endorsement for sponsor licences.

How to apply for governing body endorsements for Tier 2 (Sportsperson) and Tier 5 (Temporary Worker) Creative and Sporting migrant applications

Once a Member / Partner Organisation has obtained a sponsor licence from the Home Office, the sponsor will be able to apply for Certificates of Sponsorship, which it will allocate to migrants coming here to work. Each migrant that a Member / Partner Organisation wishes to employ needs to be assigned a Certificate of Sponsorship. However, before a Member / Partner Organisation can assign a Certificate of Sponsorship to a sportsperson, they will also have to obtain an endorsement from BSUK for all applications made for individual sportspeople and coaches.

Tier 2 Member / Partner Organisations should use [Appendix C](#): Tier 2 Migrant Governing Body Endorsement Application Form.

Tier 5 Member / Partner Organisations should use [Appendix D](#): Tier 5 Migrant Governing Body Endorsement Application Form.

There is an administration fee of £50 for each governing body endorsement for migrant applications.

You should read and complete the appropriate appendices and send to BSUK

Appendix A	Tier 2 Sponsor Licence Governing Body Endorsement Application
Appendix B	Tier 5 Sponsor Licence Governing Body Endorsement Application
Appendix C	Tier 2 Individual Migrant Governing Body Endorsement Application Form
Appendix D	Tier 5 Individual Migrant Governing Body Endorsement Application Form
Appendix E	BSUK's Points Based Immigration System Appeal Policy.

Appendix A – Tier 2 Sponsor Licence Governing Body Endorsement Application

This form should be used to apply to BaseballSoftballUK for a Governing Body Endorsement of an application for a Sponsor Licence under Tier 2 Sports sub-section of the Home Office points-based system for Managed Migration.

Please complete all sections of the form below unless otherwise indicated:

Name of Tier 2 Member / Partner Organisation:

Name of Tier 2 Member / Partner Organisation	
Address	
Contact Name and Position	
Telephone number	
Mobile number	
Email	
Signature	
Date of application	

Supporting Evidence Required: None

Payment of £50 to BaseballSoftballUK made by transfer to sort code: 20-41-41, account no: 63326241

Please send this form to:

BaseballSoftballUK Governing Body Endorsements

Marathon House, 190 Great Dover Street

London SE1 4YB

OR Email: endorsements@bsuk.com

The information on this form may be disclosed to the Home Office in the event that they investigate the BaseballSoftballUK processes and procedures.

Appendix B – Tier 5 Sponsor Licence Governing Body Endorsement Application

This form should be used to apply to BaseballSoftballUK for a Governing Body Endorsement of an application for a Sponsor Licence under Tier 2 Sports sub-section of the Home Office point-based system for Managed Migration

Please complete all sections of the form below unless otherwise indicated:

Name of Tier 5 Member / Partner Organisation:

Name of Tier 2 Member / Partner Organisation	
Address	
Contact Name and Position	
Telephone number	
Mobile number	
Email	
Signature	
Date of application	

Supporting Evidence Required: None

Payment of £50 to BaseballSoftballUK made by transfer to sort code: 20-41-41, account no: 63326241

Please send this form to:

BaseballSoftballUK Governing Body Endorsements

Marathon House, 190 Great Dover Street

London SE1 4YB

OR Email: endorsements@bsuk.com

The information on this form may be disclosed to the Home Office in the event that they investigate the BaseballSoftballUK processes and procedures.

Appendix C – Tier 2 Individual Migrant Governing Body Endorsement Application Form

This form should be used to apply to BaseballSoftballUK for a Governing Body Endorsement of an application of an application for a migrant under Tier 2 (Sportsperson) of the Home Office points-based system.

Please complete all sections of the form below unless otherwise indicated:

Full name of applicant	
Address	
Name of Member / Partner Organisation	

BSUK Sponsor Licence Number	
Member / Partner Contact Name and Position	
Telephone number	
Mobile number	
Email	
Signature	
Date of application	

Please provide evidence below to meet the criteria, either:

BSUK Level 3 Coaching Certificate (please provide evidence of date and details of the course and copy of certificate)

OR

Non-UK qualification and written confirmation from BSUK that this qualification is of an equivalent or higher standard to BSUK Level 3 CC (please provide evidence of date and details of the course and copy of certificate)

OR

Curriculum Vitae, outlining coaching roles held and relevant experience, to include appropriate references, at least one from a person within a recognised National Baseball and/or Softball Organisation.

AND

Evidence that the job has been advertised in the most appropriate medium.

Payment of £50 to BaseballSoftballUK made by transfer to sort code: 20-41-41, account no: 63326241

Please send this form to:

BaseballSoftballUK Governing Body Endorsements

Marathon House, 190 Great Dover Street

London SE1 4YB

OR Email: endorsements@bsuk.com

The information on this form may be disclosed to the Home Office in the event that they investigate the BaseballSoftballUK processes and procedures.

Appendix D – Tier 5 Individual Migrant Governing Body Endorsement Application Form

This form should be used to apply to BaseballSoftballUK for a Governing Body Endorsement of an application of an application for a migrant under Tier 5 (Creative and Sporting) of the Home Office points-based system.

Please complete all sections of the form below unless otherwise indicated:

Full name of applicant	
Address	
Name of Member / Partner Organisation	
BSUK Sponsor Licence Number	
Member / Partner Contact Name and Position	
Telephone number	
Mobile number	
Email	
Signature	
Date of application	

Please provide evidence below to meet the criteria, either:

BSUK Level 2 Coaching Certificate (please provide evidence of date and details of the course and copy of certificate)

OR

Non-UK qualification and written confirmation from BSUK that this qualification is of an equivalent or higher standard to BSUK Level 2 CC (please provide evidence of date and details of the course and copy of certificate)

OR

Curriculum Vitae, outlining coaching roles held and relevant experience, to include appropriate references, at least one from a person within a recognised National Baseball and/or Softball Organisation.

Payment of £50 to BaseballSoftballUK made by transfer to sort code: 20-41-41, account no: 63326241

Please send this form to:

BaseballSoftballUK Governing Body Endorsements

Marathon House, 190 Great Dover Street

London SE1 4YB

OR Email: endorsements@bsuk.com

The information on this form may be disclosed to the Home Office in the event that they investigate the BaseballSoftballUK processes and procedures.

Appendix E – BSUK’s points-based system Immigration Appeal policy

Any appeal by a Member / Partner Organisation against the decision of BaseballSoftballUK (BSUK) not to provide a Governing Body endorsement for either an individual migrant or for a sponsor licence will be dealt with by the independent dispute resolution service for sport: Sport Resolutions www.sportresolutions.co.uk.

If a Member / Partner Organisation wishes to instigate an appeal pursuant to this Procedure, the Member / Partner Organisation must submit to the CEO of BSUK a written request for an appeal (“the Appeal”) containing the following details:

- a) the name and address of the Member / Partner Organisation (and of the nominated body representative); and
- b) a brief statement stating the grounds that the Member / Partner Organisation wish to use to appeal the BSUK decision.

The applicable grounds for appeal are limited to a “strong arguable case” that either:

- i. relevant information was ignored or not considered by BSUK, **or**
- ii. the endorsement application process was tainted by unreasonable bias or conflicts of interest; **or**
- iii. the provisions of the BSUK Governing Body Endorsement were not adhered to; **or**
- iv. BSUK exceeded its jurisdiction; **or**
- v. The findings of BSUK were irrational or otherwise exhibited an error of general law.

The panel will make a decision using the above criteria which shall be final and binding. There are no other grounds of appeal.

This request for appeal must be submitted within fourteen (14) days of the notification of the original BSUK decision not to provide a Governing Body Endorsement and include the relevant Appeal Fee (£125, cheque made payable to Sports Resolutions).

BSUK will acknowledge the Appeal in writing with the request that full written evidence in support of the Appeal must be submitted to Sports Resolutions within ten (10) days for the Appeal to proceed.

The Appeal will be undertaken by a sole arbitrator, based on written submissions only, and will be final and binding on BSUK and the Member / Partner Organisation who sought the appeal.