



Invitation to Quote Strategic Review

Invitation to quote for:

BaseballSoftballUK would like to recruit a provider to undertake a strategic review and produce a new BaseballSoftballUK strategy for 2019-2024.

To ensure absolute impartiality in the process, tenderers will be required to sign a statement that they are not, nor have been, connected in any way with BaseballSoftballUK, its members, Sport England or UK Sport.

Date: December 2018

Introduction

BaseballSoftballUK would like to undertake a strategic review to look at the vision, the leadership, the structure and the skills.

We are seeking to appoint a provider to support us in developing this process.

The due date for the work is 31 March 2019.

The purpose of this Invitation to Quote (ITQ) is to provide quotes against a predetermined set of requirements, through which BaseballSoftballUK can identify the Most Economically Advantageous Tender (MEAT).

About BaseballSoftballUK

BaseballSoftballUK is the development agency for baseball and softball in the United Kingdom. Since 2000, BaseballSoftballUK has provided services to the sports' governing bodies, the British Baseball Federation (BBF) and British Softball Federation (BSF) with the aim of developing and increasing the levels of participation, skill and achievement in UK baseball and softball. This occurs at both junior and adult levels, from school and grassroots through domestic adult clubs up to the Great Britain national teams. Baseball and Softball are Olympic sports and are included on the Summer Olympic Programme. BaseballSoftballUK is funded by both Sport England and UK Sport to carry out this delivery. In May 2007, the organisation incorporated to become a company. BaseballSoftballUK Ltd is registered in England and Wales as a company limited by guarantee.

About the British Baseball Federation (BBF)

The British Baseball Federation (BBF) is the national governing body (NGB) of baseball within the United Kingdom, founded in 1890. BBF is a federated member of both the Confederation of European Baseball and the World Baseball and Softball Confederation. BBF is one of the two Members of (with the British Softball Federation) of BaseballSoftballUK.

About the British Softball Federation (BSF)

British Softball Federation (BSF) is the national governing body (NGB) of softball within the United Kingdom, organising fastpitch and slowpitch leagues and national tournaments and registering players. BSF is a federated member of both the European Softball Federation and the World Baseball and Softball Confederation. BSF is one of the two Members (with the British Baseball Federation) of BaseballSoftballUK.

Contact Details

Chair: lara.lill@BaseballSoftballUK.com

Requirements

The provider will be the project manager and will work with members from BaseballSoftballUK Team and Board, the members BBF and BSF, in addition to clubs, teams and leagues and external partners to develop

a strategic plan. The strategy will be the framework for guiding and making decisions. We would like to establish what BaseballSoftballUK will do to deliver value for its members and the business model to help create a sustainable organisation.

The aim of the review will be to establish:

- A full review and production of strategy
 - Key priorities
 - Identify the core capabilities that will achieve success
 - How it will work
 - Purpose of BaseballSoftballUK and its members
 - Partners required to be involved in the development
 - Full understanding of the current position
 - Links to political / public policy
 - An understanding of the memberships
- Consultation will need to encompass:
 - Identification of key objectives
 - Consider the appetite for improvements in organisational structure of BaseballSoftballUK, BBF, BSF
 - Potential barriers to implementation
 - Current capacity to undertake the merger
 - Fully costed report with key milestones and recommendations

How the Review Will Be Undertaken

The concept of a merger between the development agency and federations has been discussed for some time. The current sporting landscape requires efficient models of sporting governance and through this review, we want to investigate new ways of being a sustainable organisation. The strategy review will provide the start to looking at what we are going to achieve and a joint consensus on how we are going to get there. It is essential to engage with as many of our partners and stakeholders as possible.

The review will include:

- Review of the existing landscape
- Learning from other sports
- Learning from national governing bodies in other countries that have merged baseball and softball into a single organisation
- Political landscape / policies
- Scope and breadth of the strategy
- Organisational roles

The provider will run a series of consultation events to involve the

- Board
- Staff
- Federations (BBF and BSF)
- Clubs
- Leagues
- External partners including:
 - Sport England
 - UK Sport
 - British Olympic Association
 - Little League Baseball and Softball International
 - Major League Baseball

The provider will also execute an online survey.

The results of the consultation will be collated to form

- A strategy for 2019-2024
- A proposed structure in which to deliver the strategy
- A recommendation on the optimal organisational structure for the sports.

Timelines

The final strategy to be produced by 31 March 2019. Dates for the production of the consultations will be agreed with BaseballSoftballUK at the inception meeting.

Deliverables

We will be looking for the following deliverables:

- An agreed process
- Findings from the consultations
- A strategy and clear recommendations

All submissions to be received by 5pm on Monday 14 January 2019.

End. December 2018